



Level 12, Nicholas Tower, 63-65 Independence Square, Port of Spain.  
Telephone: 623-2931 ext. 2202/2209/2212 • Fax: 623-5445 • Email: [tandftc@gmail.com](mailto:tandftc@gmail.com)

**REQUEST FOR PROPOSALS**  
**Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission**

RFP Reference#: RFP/02/PSIP/CP#002/FTC/2023

**Issue Date: March 27, 2023**

**RESPONSES TO QUESTIONS**

**Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission**

**Responses to Questions**

**Question #1:**

*“Hi I have a quick question I’m hoping you might be able to help me with – in your recently published RFP for Website Revamp for FTC, will you be accepting proposal submissions from a remote supplier at all, please?”*

*We’re UK-based but working with a number of clients worldwide (I was only in Tobago a few months ago in Scarborough and Pigeon Point!), but not all organizations are happy to work fully remotely and I wanted to check to see whether this was something you would be open to before we submitted a proposal? 😊”*

**Answer:**

Please be advised that all eligible firms are allowed to participate provided that all the Terms and Conditions as contained in the Request for Proposals (RFP) for the Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission are adhered to.

Specific reference is also made to section 7.3 Technical Proposals (A-K) of the RFP and the relevant documents (or their equivalent depending on the relevant jurisdiction) that will need to be provided as part of the Technical Proposal.

**Question#2:**

*“Hi,*

*Good day 😊*

*Following the **RFP**, I would like to confirm if you are open for proposal from India based Agency.”*

**Answer:**

Please be advised that all eligible firms are allowed to participate provided that all the Terms and Conditions as contained in the Request for Proposals (RFP) for the Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission are adhered to.

Specific reference is also made to section 7.3 Technical Proposals (A-K) of the RFP and the relevant documents (or their equivalent depending on the relevant jurisdiction) that will need to be provided as part of the Technical Proposal.

**Question#3:**

*“Greetings,*

*We, \*\*\*, would like to submit the proposal for the " REQUEST FOR PROPOSALS: Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission RFP Reference#: RFP/02/PSIP/CP#002/FTC/2023 Issue Date: March 27, 2023".*

*We have the following clarifications listed below:*

*1. As we are based and registered in India but we have an existence in the Caribbean and employee in Trinidad and worked with different govt. organizations so can we submit the following documents as per Indian law:*

*Tax documents, Audited statements, and Income Tax returns of the Organization, etc.”*

**Answer:** Please be advised that all eligible firms are allowed to participate provided that all the Terms and Conditions as contained in the Request for Proposals (RFP) for the Consultancy for the Provision of Consultancy Services for the Development and Implementation of a Website Revamp for the Fair Trading Commission are adhered to. Specific reference is also made to section 7.3 Technical Proposals (A-K) of the RFP and the relevant documents that will need to be provided as part of the Technical Proposal. (The Commission is minded to accept the equivalent same depending on the relevant jurisdiction).

*“2. We don't have the national insurance act here, please guide which equivalent document you would require from the organization.”*

**Answer:** Reference is made to page 12 of the RFP and the letter “I” with the heading of the condition “if applicable” in the wording “A Copy of the following if applicable:”

Please be guided that this is not a mandatory criteria however your response can be stated in your submission documents highlighting that the National Insurance Act is not applicable in the jurisdiction.

\*End\*