



Level 12, Nicholas Tower 63-65 Independence Square Port of Spain (868) 623-2931 Ext 2209

TTFTC Annual Schedule of Planned Procurement Activities Oct 2022/September 2023

No.	Project Number	UNSP codes	Project Name	Brief Description	Proposed date of Issuing of Bidding documents	Expected Delivery/ Completion Date	Estimated Project Duration	Procurement Method	Standstill period (if applicable) - No. of days	Contract Type
1	FTCPPA#001 /2022-2023	ROUTINE	Supply and Delivery of Call Cards	Call Cards for Commissioners and Staff	Mar 23	Apr 23	One month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
2	FTCPPA#002 /2022-2023	LEVERAGE	Supply and Delivery of Branding supplies for Office of the TTFTC	The supply and delivery of one (1) Banner on stand for corridor of office of the TTFTC and Signage within	Apr 23	May 23	One month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods

				the premises of the Office space of the TTFTC						
3	FTCPPA#003 /2022-2023	ROUTINE	Supply and Delivery of stationery and Office supplies of the TTFTC	The supply and Delivery of stationery and office supplies (This activity to be repeated in Q3 (April-June 2023)	Nov 23	Dec 23	one month	Competitive tendering based on established listing of suppliers (recurrent every six months)		Contract Agreement for the supply of the requested goods
4	FTCPPA#004 /2022-2023	VALUE FOR MONEY	Supply and Delivery of Microsoft Office software	The supply and delivery of Microsoft office 360 software for (2) computers of the TTFTC	Jan 23	Jun 23	6 months	<u>Selective</u> tendering based on recommended supplier (IGOV.TT)		Contract Agreement for the supply of the requested goods
5	FTCPPA#005 /2022-2023	ROUTINE	Supply and Delivery Newspaper AD & Gazette.	FOIA statement (Compliance Matters)	Dec 22	Jan 23	one month	<u>Selective</u> tendering based on established listing of suppliers (Three Newspapers providers only)		Contract Agreement for the supply of the requested goods
6	FTCPPA#006 /2022-2023	BOTTLENECK	Supply and Delivery of Toner/Ink Computer		Jun 23	Jul 23	one month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods

7	FTCPPA#007 /2022-2023	ROUTINE	Supply and Delivery of Storage Cabinet	The Supply and Delivery of one (1) Storage Cabinet	Apr 23	May 23	one month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
8	FTCPPA#008 /2022-2023	ROUTINE	Supply and Delivery of filing Cabinet	The Supply and Delivery of two (2) filing Cabinet	Oct 22	Nov 22	one month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
9	FTCPPA#009 /2022-2023	LEVERAGE	Supply and Delivery of Television AD	The Supply and Delivery of Television AD for purposes of outreach efforts of the TTFTC	Apr 23	Sep 23	Five months	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
10	FTCPPA#010 /2022-2023	ROUTINE	Supply and Delivery of Newspaper AD-Future Public Notices	The Supply and Delivery of four (4) Newspaper AD - Future Public Notices	Dec 22	Sep 23	Nine months	<u>Selective</u> tendering based on established listing of suppliers (Three Newspapers providers only)		Contract Agreement for the supply of the requested goods
11	FTCPPA#011 /2022-2023	LEVERAGE	Supply and Delivery of Branded Promotional items for Commissioner	Supply and Delivery of Promotional items for Commissioners and Staff of the TTFTC	Apr 23	May 23	One month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods

			s and Staff of the TTFTC							
12	FTCPPA#012 /2022-2023	ROUTINE	Supply and Delivery of Newspaper AD-Public Notices	Commissioners Appointment/Expiration of dates	Oct 22	Dec 22	Two months	<u>Selective</u> tendering based on established listing of suppliers (Three Newspapers providers only)		Contract Agreement for the supply of the requested services .
13	FTCPPA#013 /2022-2023	LEVERAGE	Supply Cell Phone for Executive Director of the TTFTC and FTC Hotline	Two Smart Mobile phone	Nov 22	Dec 22	One month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
14	FTCPPA#014 /2022-2023	VALUE FOR MONEY	Tape recorder	For Investigations of the TTFTC	Jul 23	Aug 23	One month	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested goods
15	FTCPPA#015 /2022-2023	ROUTINE	Business Travel Insurance	To provide coverage that insures against bodily injury from accidents or diseases while employees are overseas	Jan 23	Apr 23	four months	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested services .

16	FTCPPA#016 /2022-2023	ROUTINE	ID cards for all Staff of the Commission	For staff to be adequately identified when conducting investigations and when conducting other related work of the Commission.	May 23	Jul 23	Three months	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested services .
17	FTCPPA#017 /2022-2023	LEVERAGE	Website Hosting Services		Dec 22	Feb 23	Two months	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested services .
18	FTCPPA#018 /2022-2023	LEVERAGE	Peachtree Accounting Software Services		Nov 22	Dec 22	One month	Selective Tendering		Contract Agreement for the supply of the requested services .
19	FTCPPA#019 /2022-2023	LEVERAGE	Payroll Software services		Mar 23	Apr 23	One month	Selective Tendering		Contract Agreement for the supply of the requested services .
20	FTCPPA#020 /2022-2023	LEVERAGE	CPI	Competition policy international subscription	Nov 22	Dec 22	One month	Selective Tendering		Contract Agreement for the supply of the requested services .

21	FTCPPA#021 /2022-2023	VALUE FOR MONEY	Survey Monkey Software	Advanced Equipment - Team plan (up to 3 persons) * IONLY IF REASONABLE	Jul 23	Aug 23	One month	Selective Tendering		Contract Agreement for the supply of the requested services .
22	FTCPPA#022 /2022-2023	LEVERAGE	Evidence Gathering Tools for Investigators : Evidence Collection Bags External Hard Drives Gloves Notebooks Audio Recorder USB Flash Drives etc.	For two (2) Investigators	Apr 23	Jul 23	Three months	Selective Tendering		Contract Agreement for the supply of the requested services .
23	FTCPPA#023 /2022-2023	VALUE FOR MONEY	Office Equipment	One (1) partition desk	Apr 23	Jul 23	Three months	Selective Tendering		Contract Agreement for the supply of the requested services .
24	FTCPPA#024 /2022-2023	LEVERAGE	Law fees for Senior Legal counsel	Fees	Oct 22	Nov 22	One month	Selective Tendering		Contract Agreement for the supply of the requested services .

25	FTCPPA#025 /2022-2023	LEVERAGE	Training Budget		Oct 22	Sep 23	Throughout Fiscal 2022/2023	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested services .
26	FTCPPA#026 /2022-2023	ROUTINE	Travel Budget		Oct 22	Sep 23	Throughout Fiscal 2022/2023	Selective Tendering		Contract Agreement for the supply of the requested services .
27	FTCPPA#027 /2022-2023	ROUTINE	Meeting Budget	One (1) meeting per quarter	Oct 22	Sep 23	Throughout Fiscal 2022/2023	Competitive tendering based on established listing of suppliers		Contract Agreement for the supply of the requested services .